

Trustee Meeting

Peck Memorial Library – September 19, 2023

Present: Kathy Cusick, Eileen Fitzgerald-Spiehs, Marilyn Negus, Cathy Maricle, Connie White, Mary Ann Frank – Library Director, Rick Lambrecht - Bookkeeper, **Absent:** Sharon Trokanski
Guests: Dan McConnell

Call to Order: Kathy called the meeting to order at 6:03 pm.

Secretary's minutes – Eileen made a motion to accept the August minutes. Marilyn seconded. Approved.

Financial – Cathy made a motion that we accept the August financials. Eileen seconded. Approved.

Approval of Bills – Marilyn made a motion that we pay the bills as listed. Cathy seconded. Carried.

Old business:

- Gutters - no report
- Lighting in front of the library – no report
- Hot water heater - Jefferson has purchased it. He is putting it in tonight.
- Back roof on the library leaks – no report
- Hole in the backyard of the library – It still needs more fill before we can be finished.
- Fuel Contract – Connie will contact Buell to get the contract sent to us for prepay at \$3.399 for 2300 gallons of fuel.

New Business:

- Boiler inspection – We received a violation for the boiler. We are not allowed to turn it on until the valve on top of the device is fixed. Connie will have Jefferson look at it. She is going to call S & H to get the furnace serviced before winter.

Library Director's Report – given. Mary went over Peck Memorial Library Social Media Policy. Connie made a motion that we accept the policy. Eileen seconded. Carried. Mary presented the Peck memorial Library Public Comment at Board Meeting Policy. Eileen made a motion we accept the policy. Marilyn seconded. Carried.

Motion to adjourn made by Eileen at 7:31 pm. Seconded by Marilyn. Carried.

Next meeting: October 17th at 6:00 pm.

Respectfully submitted, Mary Frank, Library Director