

Trustee Meeting Peck Memorial Library – May 20, 2025

Present: Kathleen Cusick, Connie White, Dan McConnell, Eileen Fitzgerald-Spiehs, Marilyn Negus, Paige Parker, Shira Liddington, Barb Elwyn. Mary Ann Frank – Library Director

Absent: 0

Call to Order: Kathy called the meeting to order at 6:02 pm.

Approval of Agenda: Mary mentioned that we should add NY Library Construction Grant under new business. Eileen moved we accept. Paige seconded. Approved.

Secretary's minutes – Eileen made a motion to accept the April minutes. Dan seconded. Approved.

Financial – Shira made a motion that we approve the April financials. Seconded by Barb. Carried.

Approval of Bills – Eileen made a motion that we pay the bills with \$25 for Brian Parker for snow removal in March. Marilyn seconded. Carried.

Old Business

- School District Increase - the vote is today. We are going for an increase of \$8,000 for a total of \$90,000.
- May Day - Connie, Paige and her girls decorated the library for May Day.
- Bus Stop Update - Bus company decided to move the Bus Stop to the Civic Center.
- NY Forward Grant - Mary discussed dates and how we need to proceed in this process. Eileen mentioned that we need to meet with Randy Crawford. Connie said that she will set up a meeting for us, before the next board meeting. Mary mentioned also that we need to go to a grant meeting for businesses in Cortland County on June 25. She will forward the information once she gets it.

New Business

- NY Library Construction Grant - Mary mentioned Sarah Glowgowski set the timeline for the NY library construction grant. See below:

CONSTRUCTION GRANTS TIMELINE

No major changes this year. Jenny will be assisting (especially when Sarah is away). 75% and 90% matches will continue and most libraries qualify, through free & reduced school lunches and poverty rates.

ASAP: If you're thinking about a construction grant, email Sarah ASAP.

June 4: Grant portal will open. You can login to the portal and look at forms. Only 2 accounts allowed per library, one for director and one for board president.

June 4-July 31: You will need to schedule a site visit (hard deadline on July 31).

August 4-22: Sarah will be out of the country and unavailable.

September 8: Applications will be due to FLLS by end of day. Reminder that when you hit submit, it goes to Sarah (not NYS).

September 24: FLLS board will approve construction grants.

October: Sarah will submit applications to NYS.

- Mary mentioned that Karen told a woman that she needed to leave her bags in the lobby. The lady became agitated and said NO. We need to be able to have a plan so that our employees stay safe and that the people comply. Shira mentioned that we should lead with compassion and maybe use the Opera House door so that bags are more secure.

Library Director's Report – the tea party went very well. We want to thank everyone who made this event possible. Barb Elwyn for her set up, clean up and everything in between with such grace, The Maple Festival Court for all of their help in serving, and doing it so well, Roxanne Crumb, for helping in everyway possible. the bakers: Sue Light, Dan McConnell, Tina Gibbs and Heidi Grinnell, Ethan Crumb, the man of the hour, he welcomed our guests as they entered the library and then he did ALL the heavy lifting at the end. Shira Liddington who is an amazing twirler. Jocelyn Jennison whose creativity always inspires me and of course we did have a grant that made this event possible. Thank you to FLLS for the Family Literacy Grant!

Eileen made a motion to adjourn at 7:20 pm. Marilyn seconded. Adjourned.

Next meeting: June 17, 2025 at 6:00 pm.

Respectfully submitted, Mary Frank, Library Director