**Draft**

**Trustee Meeting**

**Peck Memorial Library – October 17, 2023**

**Present:** Kathy Cusick, Eileen Fitzgerald-Spiehs, Cathy Maricle, Connie White, Mary Ann Frank – Library Director, , **Absent**: Sharon Trokanski, Marilyn Negus, Guests: Dan McConnell

**Call to Order:** Kathy called the meeting to order at 6:15 pm.

**Secretary’s minutes –** Eileen made a motion to accept the September minutes. Cathy seconded. Approved.

**Financial** – Connie made a motion that we accept the September financials. Eileen seconded. Approved.

**Approval of Bills –** Connie made a motion that we pay the bills as listed. Cathy seconded. Carried.

**Old business:**

* Gutters - no report
* Lighting in front of the library – no report
* Hot water heater - finished! Thank you Jefferson!
* Back roof on the library leaks – no report
* Hole in the backyard of the library – finished. Thank you Connie!
* Fuel Contract – Buell was paid
* Boiler inspection – We received a violation for the boiler.

**New Business:** Dan McConnell sent a letter to the board of trustees to request to consider to become a board of trustees member. By a unamimous decision Dan McConnell was accepted. Congratulations to Dan McConnell.

**Preliminary Budget -** discussed.

**Library Director’s Report –** given. Mary went over Peck Memorial Library Social Media Policy. Connie made a motion that we accept the policy. Eileen seconded. Carried. Mary presented the Peck memorial Library Public Comment at Board Meeting Policy. Eileen made a motion we accept the policy. Marilyn seconded. Carried.

Motion to adjourn made by Dan at 7:52 pm. Seconded by Eileen. Carried.

**Next meeting:  November 14th at 6:00 pm.**

Respectfully submitted, Mary Frank, Library Director